

Program A: Tax Collection

Program Authorization: Title 35 Chapter 10 of the La. Revised Statutes

Program Description

The mission of the Tax Collection Program in the Office of Revenue is to administer the state's tax and regulatory statutes in a fair and efficient manner.

The goals of the Tax Collection Program are:

1. To ensure the experience of doing business with the Department is easy and simple.
2. To maximize revenues through enhanced education, marketing of our services, and aggressive enforcement efforts for non-compliant customers.

The Tax Collection program revolves around the concepts of data integrity and policy integrity. To implement these concepts, the program incorporates regulatory controls, management and finance, data/payment processing, collection, audit, enforcement, compliance, taxpayer services, education and community outreach as functions within the organization. These functions, in turn address the vision, mission, and goals established to meet the needs of internal and external customers.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2000-2001	ACT 12 2001-2002	EXISTING 2001-2002	CONTINUATION 2002-2003	RECOMMENDED 2002-2003	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$13,632,279	\$20,666,242	\$20,666,242	\$23,280,744	\$3,120,104	(\$17,546,138)
STATE GENERAL FUND BY:						
Interagency Transfers	25,000	133,146	133,146	133,146	133,146	0
Fees & Self-gen. Revenues	46,582,312	49,324,298	49,420,631	45,236,195	61,866,983	12,446,352
Statutory Dedications	57,300	0	0	584,617	584,617	584,617
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	15,044	50,000	50,000	50,000	50,000	0
TOTAL MEANS OF FINANCING	\$60,311,935	\$70,173,686	\$70,270,019	\$69,284,702	\$65,754,850	(\$4,515,169)
EXPENDITURES & REQUEST:						
Salaries	\$30,073,853	\$31,658,375	\$31,658,375	\$32,584,082	\$30,181,031	(\$1,477,344)
Other Compensation	2,118,783	1,678,048	1,678,048	1,678,048	1,678,048	0
Related Benefits	6,259,682	5,785,648	5,785,648	7,287,982	7,280,717	1,495,069
Total Operating Expenses	14,699,515	17,371,394	17,892,136	17,379,333	15,785,958	(2,106,178)
Professional Services	641,239	699,138	1,626,980	1,530,647	1,530,647	(96,333)
Total Other Charges	4,207,669	12,002,249	9,866,958	6,429,833	9,298,449	(568,509)
Total Acq. & Major Repairs	2,311,194	978,834	661,874	1,294,777	0	(661,874)
TOTAL EXPENDITURES AND REQUEST	\$60,311,935	\$70,173,686	\$69,170,019	\$68,184,702	\$65,754,850	(\$3,415,169)
AUTHORIZED FULL-TIME EQUIVALENTS: Classified	874	875	875	875	841	(34)
Unclassified	9	8	8	8	8	0
TOTAL	883	883	883	883	849	(34)

SOURCE OF FUNDING

The sources of funding for this program include State General Fund Direct, Self-generated Revenues, Interagency Transfers, Statutory Dedications and Federal Funds. The Office of Revenue's Self-generated Revenues are derived from collection services for the New Orleans Exhibition Hall, other collection fees, late payment audit fees, and audit fees. Interagency Transfers are from the Department of Natural Resources for rent expense in the Houston and Dallas regional offices that are shared between the Departments. The Statutory Dedications are from the Deficit Elimination/Capital Outlay Escrow Replenishment Fund. (Per R.S. 39:137) (Per R.S. 39:36B(8), see table below for a listing of expenditures out of each Statutory Dedicated fund.) The Federal Funds are used to enforce the Federal Motor Carriers Act and the International Fuel Tax Agreement.

	ACTUAL	ACT 12	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2000-2001	2001-2002	2001-2002	2002-2003	2002-2003	OVER/(UNDER)
						EXISTING
Refund Offset Funds	\$57,300	\$0	\$0	\$0	\$0	\$0
Deficit Elimination Fund	\$0	\$0	\$0	\$584,617	\$584,617	\$584,617

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$20,666,242	\$70,173,686	883	ACT 12 FISCAL YEAR 2001-2002
			BA-7 TRANSACTIONS:
\$0	\$96,333	0	Carry forward of \$96,333 in Fees and Self-generated Revenues for a contract with Scan Optics, Inc to implement legislative or processing changes to provide modifications to existing applications or new application development to software support, design, and maintenance services.
\$0	\$0	0	Placed \$1.1M in General Fund in unallotted for state security
\$20,666,242	\$70,270,019	883	EXISTING OPERATING BUDGET - December 20, 2001
\$0	\$546,589	0	Annualization of FY 2001-2002 Classified State Employees Merit Increase
\$0	\$528,488	0	Classified State Employees Merit Increases for FY 2002-2003
\$0	\$7,278	0	Risk Management Adjustment
\$0	(\$661,874)	0	Non-Recurring Acquisitions & Major Repairs
\$0	(\$96,333)	0	Non-Recurring Carry Forwards
\$0	(\$6,000)	0	Legislative Auditor Fees
\$1,357,106	\$1,955,731	0	Rent in State-Owned Buildings
\$0	\$27,014	0	Maintenance of State-Owned Buildings
\$0	\$13,846	0	UPS Fees
(\$15,605)	(\$15,605)	0	Salary Base Adjustment
(\$1,493,219)	(\$1,493,219)	0	Attrition Adjustment
\$0	\$664,338	0	Group Insurance Adjustment
(\$174,186)	(\$1,304,735)	(34)	Gubernatorial Personnel Reduction
\$0	(\$666,587)	0	Other Non-Recurring adjustment for moving expenses to the LaSalle Building
\$0	(\$5,704,937)	0	Other Non-Recurring adjustment for operating expenses associated with the Tax Reengineering Project
\$0	(\$180,000)	0	Other Non-Recurring adjustment for the Tax Delinquency Amnesty
\$0	\$241,318	0	Funding provide for nine months of rent expense for the Baton Rouge Region
\$0	\$38,002	0	Funding provided for Civil Service Training Adjustment
\$0	\$1,754,019	0	Funding provided for Information Technology equipment - Kiosks, scanner and character recognition software update
\$0	\$177,498	0	Funding provided for capitol security
(\$15,000,000)	\$0	0	Means of Finance Substitution - Replace \$15 million in State General Fund with Fees and Self-generated Revenues due to revenues available from the enactment of Act 136 of the 2001 Regular Session which allows taxpayers to apply for tax amnesty
(\$2,201,457)	(\$2,201,457)	0	Reduce operating services for maintenance of building, utilities, dues/scriptions, and LAN infrastructure

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MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$1,880,234	0	Funding provided for maintenance of software and hardware
(\$18,777)	(\$18,777)	0	Adjustment for Administrative Law
\$3,120,104	\$65,754,850	849	TOTAL RECOMMENDED
(\$598,858)	(\$598,858)	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$2,521,246	\$65,155,992	849	BASE EXECUTIVE BUDGET FISCAL YEAR 2002-2003
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT UPON RENEWAL OF THE SUSPENSION OF EXEMPTIONS TO THE 1% SALES TAX BASE:
\$598,858	\$598,858	0	Funding provided for operating services - Advertisement of vacant positions, rental of copiers, pagers/mobile phones, mail machine, postage, and the use of temporary employment agencies
\$598,858	\$598,858	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT UPON RENEWAL OF THE SUSPENSION OF EXEMPTIONS TO THE 1% SALES TAX BASE
\$3,120,104	\$65,754,850	849	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

\$478,600	Maintenance modifications to tax programs and software support
\$25,000	Consultant, report preparation, expert testimony
\$65,000	Tax advice, research and counsel on litigation cases, etc.
\$25,409	Media preparation and placement for major initiatives to inform the public on ways to file tax returns, check the status of refunds and unclaimed property
\$246,638	Consultation for HEAT for DOS and Windows
\$50,000	Legal assistance on personnel issues
\$20,000	Development of computer programs for on-line error resolution and to increase customer awareness
\$620,000	Information Technology consultant related to LaSalle and DPS move
\$1,530,647	TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$509,255 On-going system re-engineering and technology modernization

\$509,255 SUB-TOTAL OTHER CHARGES

Interagency Transfers:

\$126,788 Civil Service Fees

\$85,514 Legislative Auditor Expense

\$41,513 UPS Expenses

\$167,468 Maintenance of State-owned Buildings

\$4,935,347 Rent in State-owned Buildings

\$930,396 Division of Administration - Office of Information Services

\$267,195 State Treasurer - banking fees

\$10,823 Comprehensive Public Training Program Expenses

\$177,498 Capitol Security

\$277,221 Risk Management

\$1,769,431 OTM Fees

\$8,789,194 SUB-TOTAL INTERAGENCY TRANSFERS

\$9,298,449 TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

This program does not have funding for Acquisitions and Major Repairs for Fiscal Year 2002-2003.